

**BOARD OF SCHOOL DIRECTORS
CORRY AREA SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
February 26, 2024**

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, February 26, 2024, in the Administration Office LGI. President Joseph A. Frisina called the meeting to order at 7:00 PM.

ROLL CALL

Present Directors: Amy L. Allen, Justin R. Amy, Joel A. Cook, Amanda J. Cox, Kathryn DiVittorio, Joseph A. Frisina, Doris P. Gernovich, Jason D. Halfast

Excused Directors: William A. Nichols

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabatz – Business Manager, Dan Daum – Director of Elementary Education, Leslie Bloomgren – Director of Special Education, Mike Munsee – Director of Buildings and Grounds, Andrew Passinger – HS Principal, Melissa Nuhfer – CAIS Principal, Teresa Pearce – CAPS Principal, Jordan Lander – Assistant Elementary Principal

Media: Rebekah Wallace – The Corry Journal

Guests: None

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

**APPROVED
AGENDA**

MOTION by Director Gernovich and seconded by Director Cook to approve the Agenda for February 26, 2024, with a correction to the Choir Field Trip request for eight students versus seven.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED
MINUTES FROM
12/4/2023 and
1/22/2024**

MOTION by Director Cook and seconded by Director Amy to approve corrections to the Minutes from the Special Meeting held on December 4, 2023 and the Minutes from the Regular Meeting on January 22, 2024.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**PUBLIC
COMMENT**

None

STAFF COMMENT

Dan Daum shared that the elementary buildings will be badged with Corry Area Primary and Corry Area Intermediate on the front. In addition, the elementary schools are celebrating Dr. Seuss's birthday this week with green eggs and ham and ending with Read Across Corry.

**APPROVED
CHECKS, WIRE
TRANSFERS &
DIRECT DEPOSITS**

MOTION by Director Gernovich and seconded by Director DiVittorio to approve checks, wire transfers, and direct deposits from January 19 through February 22, 2024, totaling \$2,860,101.17, as presented on the attached payments summaries.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

MOTION by Director Cox and seconded by Director Allen to approve Board Check No. 48094 in the amount of \$36.99 and No. 48159 in the amount of \$123.99, payable to J.H. Auto Parts Inc.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Gernovich
NAYS: None
ABSTAINED: Frisina, Halfast

**APPROVED
 BUSINESS
 MANAGER’S
 REPORTS FOR
 JANUARY 2024**

MOTION by Director DiVittorio and seconded by Director Cox to approve the Business Manager’s Reports for January 2024.
 YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
 NAYS: None

**APPROVED
 EXONERATION OF
 DELINQUENT
 PROPERTY TAXES
 – ERIE COUNTY
 LAND BANK**

MOTION by Director Amy and seconded by Director Cook to approve the request from the Erie County Land Bank to exonerate the outstanding taxes and penalties for 24 W. Park Place, Corry, PA, parcel # (7)-23-89-3 (transferred in 2022) and 64 East Pleasant Street, Corry, PA, parcel # (5)-27-167.0-5 (transferred in 2023).
 YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
 NAYS: None

**APPROVED
 REQUEST FOR
 BIDS**

MOTION by Director Gernovich and seconded by Director Amy to approve the request to advertise for bids for school food management services.
 YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
 NAYS: None

**APPROVED
 RENOVATION
 CHANGE ORDERS**

MOTION by Director DiVittorio and seconded by Director Gernovich to approve the following renovation change orders 1 & 2:
 1. CASD Renovations – RFCO-30- with Considine Biebel & Company – to furnish and install a new electronic door latch for \$1,272.00.
 2. CASD Renovations – RFCO-32- with Considine Biebel & Company – for an additional 120 labor hours for \$9,246.00.
 YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
 NAYS: None

**APPROVED
 HEALTH AND
 SAFETY PLAN
 UPDATES**

MOTION by Director Cox and seconded by Director Amy to approve Health and Safety Plan updates presented at the Committee of the Whole on January 22, 2024.
 YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
 NAYS: None

**APPROVED
 POLICY
 REVISIONS**

MOTION by Director Gernovich and seconded by Director Frisina to approve updates and revisions to the following policies which were presented at the Committee of the Whole and reviewed at the Regular Meeting on January 22, 2024:

Policy No.	Title
005	Organization
011	Principles of Governance and Leadership
200	Enrollment of Students
221	Dress and Grooming
610	Purchases Subject to Bid/Quotation
611	Purchases Budgeted
626	Procurement Attachment
830	Security of Computerized Personal Information/Breach Notification

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
 NAYS: None

**APPROVED DUAL
ENROLLMENT
AGREEMENTS
FOR 2024/25
SCHOOL YEAR**

MOTION by Director DiVittorio and Seconded by Director Cox to approve the following Dual Enrollment programs for the 2024/25 school year:

1. Between the University of Pittsburgh and Corry Area School District.
2. Between Northern Pennsylvania Regional College (NPRC) and Corry Area School District.
3. Between Pittsburgh Technical College (PTC) and Corry Area School District.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED FIELD
TRIPS**

MOTION by Director Cook and seconded by Director Amy to approve the following Field Trip Requests:

1. Choir (10th – 12th grades, 8 students) March 7 – 9, 2024
PMEA Region Choir Oil City, PA
Under the Supervision of: Kim Scmrcka
2. Skills USA (12th grade, 2 students) April 3 – 5, 2024
Hershey Lodge Hershey, PA
Under the Supervision of: Tiffany Lindsey
3. Key Club (9th – 12th grades, 8 students) April 5 – 7, 2024
District Convention State College, PA
Under the Supervision of: Tracie Braswell & Nicole Menjivar
4. Newspaper/Global Media (9th – 12th grades, 42 students) April 12, 2024
St. Bonaventure University St. Bonaventure, NY
Under the Supervision of: Ryan McBriar & Michael Woods
5. CAIS 5th Grade (116 students) May 24, 2024
Six Flags Darien Lake Corfu, NY
Under the Supervision of: Shannon West, Melissa Higley and 13 others

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast
NAYS: None

**APPROVED
PERSONNEL
ITEMS**

MOTION by Director Gernovich and seconded by Director Frisina to approve personnel items 1-14:

1. The resignation of Kristin Beckerink, Mental Health Counselor, effective January 20, 2024.
2. The resignation of Deborah Gillihan, Cafeteria, effective March 1, 2024 for the purpose of retirement.
3. The resignation of Louise Kent, Cafeteria, effective March 1, 2024 for the purpose of retirement.
4. The resignation of Peggy Swan, Custodian, effective March 1, 2024.
5. The resignation of Kim Ramsdell, Paraprofessional, effective June 7, 2024 for the purpose of retirement.
6. The resignation of Karen Mays, Elementary Art Teacher, effective June 8, 2024 for the purpose of retirement.
7. The resignation of Holly Trauner, Elementary School Counselor, effective June 30, 2024 for the purpose of retirement.
8. The resignation of Gary Whiteley, Sr., Assistant Boys Soccer Coach (Middle School) and Assistant Boys Coach, effective immediately.
9. The resignation of Mike Woods, Assistant Boys Basketball Coach (Middle School), effective immediately.
10. The Leave of Absence for Dawn Wesolowski, Secondary Special Education Teacher, effective April 3 through June 7, 2024 (anticipated 47 days).
11. The appointment of Aubrey May, Long Term Substitute Secondary Special Education, effective April 3 through June 7, 2024 (anticipated 47 days) at a Bachelor's pro-rated salary of \$46,405.00 (Step 1).

**APPROVED
 PERSONNEL
 ITEMS
 (cont.)**

- 12. The appointment of Ashley Walker, Long Term Substitute Paraprofessional, effective January 30 through June 6, 2024 at a Grade II hourly rate of \$14.91/hour (Step 1).
- 13. The appointment of the following list of Coaches for the 2023/24 school year:

Head Baseball Coach	Jake Cirigliano	\$3,717.00 (Step 1)
Head Girls Track Coach	Jody Fox	\$3,717.00 (Step 1)
Assistant Boys Soccer Coach (Middle School)	Ben Anderson	\$1,772.00 (Step 1)
Assistant Baseball Coach	Calan Vance	\$2,211.00 (Step 1)

- 14. To approve the following list of Volunteers for the 2023/24 school year:

Girls Basketball	Jenny Blume
Softball	Haleigh Burlew
Softball	Jayda Martin
Soccer (Middle School)	Gary Whiteley, Jr.
Volleyball	Ashley Walker

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None

**OTHER MATTERS
 BY BOARD
 MEMBERS**

Director Cox shared that she will be attending the IU5 meeting in person and they will be voting on the budget.

Director Frisina asked for an update on the Country Fair Loyalty Program that will help raise funds towards purchasing new instruments for the band. Mrs. Clabatz will reach out to Paul Rankin for an update.

**OTHER MATTERS
 BY BUSINESS
 MANAGER**

Mrs. Clabatz shared that the IU budget will appear on the next agenda for consideration. She also requested a Committee of the Whole Meeting at 6:00 PM, before the next Regular Board Meeting on March 25th for budget discussion. They will also be scheduling a Building Committee Meeting soon to discuss a plan for year three of the renovation project.

**OTHER MATTERS
 BY
 SUPERINTENDENT**

Mrs. Yetzer shared the press release for the Mental Health Awareness Day, scheduled for May 17, 2024. The Corry Area School District is partnering with Union City and Fort LeBeouf to bring awareness to mental health. Activities for our students will take place during the day. The evening event will be opened up to the community with multiple mental health vendors, food trucks, music and fireworks.

Mrs. Yetzer then shared the SMILE Program representatives have been on campus and provided dental services to 164 students so far. She also congratulated Sue Bogert, Supervisor of Vocational Education, on receiving two equipment grants for the CTC. One grant was for \$19,750.49, which covered the purchase of a tire changer and a LaCarte Barber Station. The other was for \$76,288.48, which covered the purchase of a 4’ x 4’ plasma cutter table and three PowerWave welders.

ADJOURNMENT

Motion by Director Cox and seconded by Director Amy to adjourn the Regular Board Meeting at 7:28 PM.

YEAS: Allen, Amy, Cook, Cox, DiVittorio, Frisina, Gernovich, Halfast

NAYS: None


 Kimberly Spence, Board Secretary