BOARD OF SCHOOL DIRECTORS
CORRY AREA SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
June 23, 2025

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, June 23, 2025, in the Administration Office LGI. President Joseph A. Frisina called the meeting to order at 7:03 PM.

The Board met in Executive Session on Monday, June 23, 2025, for the purpose of reviewing the annual School Safety and Security report that is mandated by law.

ROLL CALL

Present Directors: Joel A. Cook, Amanda J. Cox, Kathryn DiVittorio, Richard K. Farver, Joseph A. Frisina

Excused Directors: Amy L. Allen, Justin R. Amy, Doris P. Gernovich, Jason D. Halfast

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabbatz – Business Manager, Jennifer Cullers – Business Manager in Training, Kimberly Spence – Board Secretary, Dan Daum – Director of Elementary Education, Leslie Bloomgren – Director of Special Education, Mike Munsee – Director of Buildings and Grounds, Andy Passinger – HS Principal, Nick Krasa – Supervisor of Vocational Education, Krista Wehan – MS Principal, Susie Brown – Assistant MS Principal, Melissa Nuhfer – CAIS Principal

Media: Erin Passinger (The Corry Journal)

Guests: None

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

APPROVED AGENDA

MOTION by Director Cox and seconded by Director Cook to approve the Agenda for June 23, 2025.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED MINUTES FROM 6/9/25

MOTION by Director Farver and seconded by Director Cook to approve the Minutes from the Regular Meeting on June 9, 2025.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

PRESENTATION

Mrs. Wehan and Ms. Brown presented the Targeted Support and Intervention (TSI) Plan for the Middle School for the 2025/26 school year. Mr. Passinger also presented the Additional Targeted Support and Intervention (ATSI) Plan for the High School. They explained various designations and requirements of the plan. Corry was identified specifically for students with disabilities. The plans provide a strategy for improvement with measurable goals and an action plan, including implementing a system of schoolwide positive behavior interventions. The plans will be posted on the district website for public review and comment. It will then appear on the Board Agenda for consideration in August.

PUBLIC COMMENT

None

STAFF COMMENT

Mr. Passinger shared that every student met one of the pathways for graduation, including nine who followed the evidence based pathway.

APPROVED FINAL BUDGET RESOLUTION

MOTION by Director Cook and seconded by Director DiVittorio to approve the Final Budget Resolution for the 2025/26 school year.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED FUND BALANCE RESOLUTION

MOTION by Director DiVittorio and seconded by Director Cox to approve the Fund Balance Resolution for the 2025/26 school year.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED HOMESTEAD & FARMSTEAD EXCLUSION RESOLUTION

MOTION by Director Farver and seconded by Director Frisina to approve the Homestead & Farmstead Exclusion Resolution for the 2025/26 school year.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED CHECKS, WIRE TRANSFERS & DIRECT DEPOSITS

MOTION by Director DiVittorio and seconded by Director Cook to approve checks, wire transfers, and direct deposits from May 22 to June 18, 2025, totaling $4,275,363.08, as presented on the attached payments summaries.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

MOTION by Director Cox and seconded by Director Farver to approve Board Check Nos. 50789 in the amount of $441.88 and 50837 in the amount of $64.06, payable to J. H. Napa Auto Parts Inc.
YEAS: Cook, Cox, DiVittorio, Farver
NAYS: None
ABSTAINED: Frisina

MOTION by Director Farver and seconded by Director Frisina to approve the check run for June to July 2025, to be reviewed by the Board Treasurer.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED BUSINESS MANAGER'S REPORT

MOTION by Director DiVittorio and seconded by Director Cook to approve the Business Manager's Report for May 2025.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED PROPERTY TAX EXEMPTION

MOTION by Director Cox and seconded by Director Cook to approve requests for exemption from real estate property taxes for Douglas E. Jewel, Jr., 791 S Center St, Corry, PA 16407 and for Rexford L. Messenger, 173 Random Rd, Corry, PA 16407, per letters from Pennsylvania Department of Military and Veterans Affairs.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED SUBSTITUTE SERVICE PERSONNEL RATE

MOTION by Director DiVittorio and seconded by Director Farver to approve the Substitute Service Personnel Rate of $14.00/hour for the 2025/26 school year. This is a $.50 increase from the 2024/25 school year rate.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED CAFETERIA EQUIPMENT PURCHASE

Motion by Director Cook and seconded by Director DiVittorio to approve the purchase of a double-decker conveyor pizza oven and accessories with installation, at a cost of $27,433.00, to be paid from the Cafeteria Fund and pre-approved by PDE.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED DISPOSAL/SALE OF ITEMS

MOTION by Director Cook and seconded by Director Frisina to approve the disposal/sale of elementary ELA textbooks and miscellaneous items (list attached to Board Packet).
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED LECOM SERVICE AGREEMENT

MOTION by Director Farver and seconded by Director Cox to approve the agreement between LECOM/Medical Associates of Erie (MAE) and Corry Area School District for the purpose of providing school physician services for students for the 2025/26 school year.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina,
NAYS: None

APPROVED SRO AGREEMENT

MOTION by Director Farver and seconded by Director DiVittorio to approve the Memorandum of Understanding between the Corry Area School District and the City of Corry; for the City of Corry Police Department to provide one Officer assigned to the Corry Area School District on a full-time basis from August 27, 2025 through June 4, 2026.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

APPROVED PERSONNEL

MOTION by Director Farver and seconded by Director DiVittorio to approve personnel items 1-18:

1. The resignation of Kelly Mack, Grade II Paraprofessional, effective June 5, 2025.
2. The resignation of Andrew Kuzma, Special Education Teacher, effective June 24, 2025.
3. The resignation of Jordan Lander, Assistant Elementary Principal, effective June 30, 2025.
4. The resignation of Valerie Woods, Grade II Paraprofessional, effective June 30, 2025.
5. The resignation of Jon Beckman, Assistant Middle School Boys Soccer Coach, effective for the 2025/26 school year.
6. The resignation of Jennifer Dow, National Honor Society Advisor, effective for the 2025/26 school year.
7. The resignation of Julie Brundage, Co-Advisor Middle School Student Council, effective for the 2025/26 school year.
8. The appointment of Nicholas Krasa, Supervisor of Vocational Education, effective July 1, 2025.
9. The appointment of Mandi Johnson, Transportation Coordinator/Athletic Director, effective July 1, 2025, at a salary of $66,451.82.
10. The appointment of Erin Bisbee, Middle School ELA Teacher, effective August 25, 2025, at a Master's, Step 1 salary of $54,485.00.
11. The appointment of Latishia Jackson, Special Education Teacher, effective August 25, 2025, at a Bachelor's, Step 1 salary of $50,605.00.
12. The appointment of John McGonigle, Technology Education Teacher, effective August 25, 2025, at a Master's, Step 13 salary of $69,979.00.
13. The appointment of Vicki Hajec, Grade III Guidance Secretary, effective July 1, 2025, at a Step 6 hourly rate of $22.51.
14. The appointment of Kelsey Northrop, Grade I Custodian, effective July 1, 2025, at a Step 1 hourly rate of $16.90.

APPROVED PERSONNEL (cont.)

15. The appointment of Justin Bunce, Temporary Lawn Care, for the 2025/26 school year at an hourly rate of $14.00.
16. The appointment of Michael Siverling, Substitute Temporary Lawn Care, for the 2025/26 school year at an hourly rate of $14.00.
17. The appointment of William Gordon, School Police Officer, effective August 27, 2025 through June 4, 2026, in accordance with the School Police Officer Agreement.
18. To approve the list of Volunteers for the 2025/26 school year:

Football & Wrestling	Brad Allen
Football	Derrick Albers
Football	Nick Upperman
Marching Band	Christine Davis
Volleyball	Amy Allen
Volleyball	Meg Goodsel
Rec Boys Basketball	Brody Howard
Track and Field	Lucas VanTassel
Football, Volleyball, Boys Basketball & Baseball	Richard Gawlinski

YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

OTHER MATTERS BY BOARD MEMBERS

None

OTHER MATTERS BY BUSINESS MANAGER

Ms. Cullers shared that there would be a change order for asbestos abatement on the next agenda.

OTHER MATTERS BY SUPERINTENDENT

Mrs. Yetzer announced that it was Mrs. Clabbatz's last meeting and wished her well on her retirement.

ADJOURNMENT

Motion by Director DiVittorio and seconded by Director Cox to adjourn the Regular Board Meeting at 7:36 PM.
YEAS: Cook, Cox, DiVittorio, Farver, Frisina
NAYS: None

Kimberly Spence

Kimberly Spence, Board Secretary