

**BOARD OF EDUCATION
CORY AREA SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
August 14, 2023**

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, August 14, 2023, in the Administration Office LGI. Vice President, Doris P. Gernovich, called the meeting to order at 7:01 PM.

ROLL CALL

Present Directors: Amy L. Allen, Justin R. Amy, Joel A. Cook, Amanda J. Cox, Joseph A. Frisina (via phone), Doris P. Gernovich, Jason D. Halfast, L. Jon Maker, William A. Nichols

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabatz – Business Manager, Kim Spence – Secretary to Superintendent, Bill West – Director of Secondary Education, Dan Daum – Director of Elementary Education, Leslie Bloomgren – Director of Special Education, Sue Bogert – Supervisor of Vocational Education, Mike Munsee – Director of Buildings and Grounds, Andrew Passinger – High School Principal, Teresa Pearce – CAPS Principal, Jordan Lander – Assistant Elementary Principal

Media: Chloe Forbes – The Corry Journal

Guests: Jeff Church, Kurtis Tucci

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

**APPROVED
AGENDA &
ADDENDUM**

MOTION by Director Cox and seconded by Director Amy to approve the agenda for August 14, 2023.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED
MINUTES FROM
6/12/23 & 6/26/23**

MOTION by Director Cook and seconded by Director Nichols to approve the Minutes from June 12 and June 26, 2023.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

PRESENTATION

The PASS presentation was rescheduled for the next Board Meeting.

Mr. Munsee summarized the information presented at the Building Committee Meeting that was held on July 26, 2023. He reviewed quotes and options for new audio equipment in the High School Auditorium and East Gymnasium. This will appear on the next Board Agenda for consideration.

**PUBLIC
COMMENT**

None

STAFF COMMENT

Mr. West introduced Kurtis Tucci, whose name was on the Agenda for consideration.

Mr. Daum introduced Cortney Payne, whose name was on the Agenda for consideration. He also shared that summer school was a great success and had approximately 80 elementary students who participated.

**APPROVED
CHECKS, WIRE
TRANSFERS &
DIRECT DEPOSITS**

MOTION by Director Nichols and seconded by Director Maker to approve checks, wire transfers, and direct deposits from June 22 through June 30, 2023, totaling \$2,217,094.98, as presented on the attached payments summaries.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

MOTION by Director Cox and seconded by Director Maker to approve Board Check No. 47093 in the amount of \$20.81 and No. 47149 in the amount of \$51.63, payable to J.H. Auto Parts Inc.
YEAS: Allen, Amy, Cook, Cox, Gernovich, Maker, Nichols
NAYS: None
ABSTAINED: Frisina, Halfast

MOTION by Director Cook and seconded by Director Cox to approve checks, wire transfers, and direct deposits from July 1 through August 9, 2023, totaling \$2,058,781.68, as presented on the attached payments summaries.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

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**APPROVED
CHECKS, WIRE
TRANSFERS &
DIRECT DEPOSITS**

MOTION by Director Maker and seconded by Director Cook to approve Board Check No. 47069 in the amount of \$18,985.00 and No. 47191 in the amount of \$16,173.00, payable to Rossbacher Insurance.
YEAS: Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None
ABSTAINED: Allen

MOTION by Director Maker and seconded by Director Amy to approve Board Check No. 47160 in the amount of \$38.96, payable to J.H. Auto Parts Inc.
YEAS: Allen, Amy, Cook, Cox, Gernovich, Maker, Nichols
NAYS: None
ABSTAINED: Frisina, Halfast

**APPROVED
FINANCIAL
DEPOSITORIES**

MOTION by Director Nichols and seconded by Director Cook to approve the following financial depositories:
1. First National Bank – Main Depository and Checking, Scholarship, Investments and Procurement Cards
2. PLGIT – Capital Construction Account and Investments
3. PSDLAF – Investments
4. PNC – Investments
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED
RENOVATION
CHANGE ORDERS**

MOTION by Director Allen and seconded by Director Cook to approve the following Renovation Change orders:
1. CASD Renovations – RFCO-19 – with Considine Biebel & Company – for alterations to walls in front office for \$6,684.00.
2. CASD Renovations – RFCO-20 – with Considine Biebel & Company – to furnish a Foreman Carpenter for 120 hours to assist CASD staff with construction for \$9,685.00.
3. CASD Renovations – Change Order Request #2 – with Wm. T. Spaeder – to provide fire -wrap to existing PVC for \$5,470.85.
4. CASD Renovations – RFCO-23 – with Considine Biebel & Company – for the replacement of mailboxes for \$14,357.00.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED
STUDENT
TRANSPORTATION**

MOTION by Director Nichols and seconded by Director Amy to approve the 2023/24 Corry Area School District student transportation routes and stops as presented.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED
ATSI NON-TITLE I
SCHOOL PLAN**

MOTION by Director Nichols and seconded by Director Amy to approve the ATSI Non-Title I School Plan for the Corry Area High School for the 2023/24 school year. Previously presented at the Regular Board Meeting held on June 26, 2023.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED 2023
GRADUATES**

MOTION by Director Nichols and seconded by Director Halfast to approve the final list of graduates of the Corry Area High School Class of 2023.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED
BEACON LIGHT
SERVICE
AGREEMENT**

MOTION by Director Cook and seconded by Director Cox to approve the Education Services Agreement between Beacon Light Behavioral Health Systems and Corry Area School District for the 2023/24 school year.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

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**APPROVED
COMMUNITY
HEALTH WORKER**

MOTION by Director Cox and seconded by Director Amy to approve the agreement with Corry Area School District and Erie County Department of Health to provide a Community Health Worker for the 2023/24 school year. Mrs. Yetzer explained that this position has been posted without any candidates at this time.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED DUAL
ENROLLMENT
WITH PTC**

MOTION by Director Nichols and seconded by Director Cox to approve the dual enrollment agreement between Pittsburgh Technical College and Corry Area School District effective for the 2023/24 school year. There was clarification on the agreement explaining that our students do not pay the fees associated with the course, the district does.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED
ESS NORTHEAST,
LLC ADDENDUM**

MOTION by Director Cox and seconded by Director Amy to approve the addendum to the agreement between ESS Northeast, LLC and Corry Area School District for the provision of substitute Service Personnel services, effective August 15, 2023.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED
PERSONNEL
ITEMS**

- MOTION by Director Cook and seconded by Director Nichols to approve the following personnel:
1. The appointment of Peggy Swan, Custodian, effective July 1, 2023 at a Step 1 hourly rate of \$15.10.
 2. The appointment of Cynthia Smith, Custodian, effective July 19, 2023 at a Step 1 hourly rate of \$15.10.
 3. The resignation of John Hartman, Assistant Boys Basketball Coach, effective July 26, 2023.
 4. The appointment of Brandi Cornell, Grade II Paraprofessional in Autistic Support, effective August 25, 2023 at a Step 1 hourly rate of \$14.91.
 5. The appointment of Kaylyn Whiteley, Pre-K Counts Teacher, effective August 25, 2023 at a Bachelor's Step 1 salary of \$46,405.00.
 6. The appointment of Kurtis Tucci, Secondary Social Studies Teacher, effective August 25, 2023 at a Bachelor's +24 Step 1 salary of \$48,908.00.
 7. The appointment of Tricia McCray, Elementary Teacher, effective August 25, 2023 at a Master's Step 12 salary of \$63,041.00.
 8. The appointment of Jennilee Ostrander, Middle School Autistic Support Teacher, effective August 25, 2023 at a Master's Step 1 salary of \$50,240.00.
 9. The appointment of Cortney Payne, Long Term Substitute Elementary Teacher, effective August 25, 2023 through January 2, 2024 (anticipated 81 days) at a Bachelor's Step 1 pro-rated salary of \$46,405.00.
 10. The appointment of Aubrey May, Long Term Substitute Middle School ELA Teacher, effective August 25 through November 20, 2023 (anticipated 60 days) at a Bachelor's Step 1 pro-rated salary of \$46,405.00.
 11. The appointment of Corey Gibson, Secondary School Counselor, effective August 25, 2023 at a Master's Step 3 salary of \$51,156.00.
 12. The appointment of Tiffani Keener, Cafeteria, effective August 30, 2023 at a Step 1 hourly rate of \$13.65.
 13. The appointment of Karen Hancock, Cafeteria, effective August 30, 2023 at a Step 1 hourly rate of \$13.65.
 14. The appointment of Melinda Weaver, Cafeteria, effective August 30, 2023 at a Step 1 hourly rate of \$13.65.

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**APPROVED
PERSONNEL
ITEMS (cont.)**

15. The following list of Service Personnel Substitutes for the 2023/24 school year:

Erin Bisbee	Secretary
Jenny Blume	Secretary & Teacher Aide
Jamie Ditzler	Cafeteria, Secretary & Teacher Aide
Alicia Froess-Austin	Teacher Aide
Holly Fromknecht	Cafeteria, Secretary & Teacher Aide
Neilee Hawley	Cafeteria & Teacher Aide
Margaret (Peggy) Howell	Cafeteria, Secretary & Teacher Aide
Bobbi Jo Kafferlin	Secretary
Kenneth Mahan	Custodian
Brooke Mather	Secretary & Teacher Aide
Mary Matteson	Cafeteria & Secretary
Michael Siverling	Mowing – summer
Valerie Tomcho	Teacher Aide
Maya Weis	Cafeteria
Sonya Whaley	Cafeteria, Secretary & Teacher Aide

16. To approve the appointment of the following list of fall and winter supplemental positions for the 2023/24 school year:

Head Boys Soccer Coach	Ben Anderson	\$3,717.00 (Step 1)
Assistant Boys & Girls Cross Country Coach (Middle School)	Jody Fox	\$2,176.00 (Step 2)
Assistant Boy Basketball Coach	Patrick Trotter	\$3,001.00 (Step 1)

17. To approve the appointment of Jenny Blume, Rec Girls Basketball Director, effective for the 2023/24 school year at a salary of \$600.00.

18. To approve the following list of volunteers for the 2023/24 school year:

Rec & Varsity Football	Steve Savitz
Rec Football	Sam Vanchieri
Varsity Football	Paul Goodwill
Varsity Football	Dan Clark
Varsity Football	Drake McCray
Varsity Football	Eli Carey
Varsity Football	Brad Allen
Varsity Football	Josh Dyne
Football	Derrick Albers
Rec Football	John Styborski
Rec Football	Dave Schwabenbauer
Rec Football	Jeff Church
Marching Band	Jaydan Southworth
Volleyball	Pat Goodsel
Volleyball	Amy Allen
Volleyball	Meg Goodsel
Rec Volleyball	Karalee Kemp
Volleyball	Rich Gawlinski
Boys Basketball	Matt Kellogg
Boys Basketball	Reese James
Boys Basketball	Sam Vanchieri
Rec Girls Basketball	Karalee Kemp
Wrestling	Brad Allen
Wrestling	Mark Munsee
District Student Treasurer	David Simmons

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**APPROVED
PERSONNEL
ITEMS (cont.)**

19. To approve the following list of mentors:

Participant	Mentor
Aubrey May	Samantha Butler
Tricia McCray	Jody Powell
Jennilee Ostrander	Lindsay Kalika
Cortney Payne	Lauren Soliwoda
Kurtis Tucci	Mike Woods
Janelle Turk	Karen Mays
Kaylyn Whiteley	Teri Beach
Corey Gibson	Danielle Audet

20. To approve the following list of contractors and drivers for the 2023/24 school year:

GB Transportation			
Blakeslee, Garry			
D&R Transportation			
Baccus, Theresa	Kent, Louise	Mraz, Stephanie	Stroup, Beth
Beason, Amy	Kozlowski, Jed	Munsee, Zela	Taydus, Dave
Beason, Carl	Lewis, David	Northrop, Nicole	Taydus, Robin
Beckerink, Joni	Lindsey, Gaylord	Pondel, Diane	Theuret, Tori
Beckerink, Neil	Lindstrom, John	Sandberg, Andrew	Tilford, Randi
Berdine, Renee	Lindstrom, Tim	Sandberg, Kirsten	Vance, Diane
Blakeslee, Jennifer	Lucks, Charlie	Scouten, Joanne	Vance, Don
Brown, Theresa	Lucks, Elizabeth	Sekerak, Mick	Volk, Tyler
Chase, Timothy	Lucks, Natalie	Shaffer, Tyler	Weed, Peggy
Driscoll, Julie	Metzinger, Barb	Slike, Rob	Williams, Nanonie
Geer, Billijo	Miller, Cari	Smith, Ann	Wilson, Brad
Grace, William	Miller, Crist	Spitman, Cricket	Wittmer, Lyn
Jaggi, Michelle	Morton, Bill	Stover, Martha	Wittmer, Martha
Kafferlin, Larry			

**OTHER MATTERS
BY BOARD
MEMBERS**

Director Halfast inquired about the construction project and the readiness of the facilities for the start of school. Mr. Munsee shared an update and offered a building tour following the meeting.

Director Halfast also inquired as to the status of the School Police Officer position. Mrs. Yetzer explained that there are some training and certification requirements that must be in place immediately upon hire. In addition, after re-evaluating the needs of the district, the Administration feels that hiring more than one person for coverage will work best. They hope to present a name at the next meeting, with the possibility of additional names to follow.

Director Cox asked if a Director of Special Education had been named. Mrs. Yetzer shared that Leslie Bloomgren has started in July and introduced her to the team.

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**OTHER MATTERS
BY BUSINESS
MANAGER** Mrs. Clabatz shared that the repairs have been completed to the Baldwin piano and the total cost of repairs was \$13,600. She also shared that the state budget has passed, but we are still unsure where we will settle on the level up funding.

**OTHER MATTERS
BY THE
SUPERINTENDENT** Mrs. Yetzer shared that we are gearing up for back to school with 6th Grade Orientation on August 22nd and Meet-The-Teacher on August 28th. In addition, we are opening the year with a full complement of faculty and staff.

ADJOURNMENT MOTION by Director Cook and seconded by Director Maker to adjourn the Regular Board Meeting at 7:38 PM.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None


Kimberly Spence, Board Secretary